

Academic Senate Meeting (Tuesday February 8th, 2022)

Generated by Vanja P Velickovska

1. Opening of Meeting

Procedural: 1.1 Call to Order

The meeting was called to order by Sarah Frid at exactly 3.00 pm

Procedural: 1.2 Roll Call

Present: Anjela Bavaro-Ricci, Timothy Bolin, Michael Calabrese, Adrian Casas, Sergio Cano, Christopher Cardona, Richard Castillo, Derek Copple, Kim Dieu, Kevin Eoff, Jennifer Faux-Campbell, Sarah Frid, Michael Gale, Maria Gamez, Jeanette Garrett, Lukas Gunderson, Chaminda Hettige, Laura Kramer, Esmeralda Lopez, Maria Lopez, Rene Lopez-Roedel, Sandra Loureiro, Lorenzo Lujano, Rosa Martin, Jorge Martinez, Peter Martinez, Juan (Carlos) Medina, Graciela Milke, Ilona Missakian, Nidhi Patel, Scott Peterson, Sarafina Redwine, Dana Rethwisch, Paul Shibalovich, David Silva, Juliette Singler, Gregory Snider, Brian Thieboux, June Turner, Vanja Velickovska

Absent: Cesar Lozoya

Guests: Jakasi Canter, Miranda Rodriguez, Nancy McClure, Maria Kehl, Biju Raman, William Smith

Action, Procedural: 1.3 Unanimous Consent

A motion was proposed for unanimous consent. Unanimous Consent is a manner of expedited voting where only those who oppose a motion will speak when that has been brought to a vote. If no one opposes, then the voting item is "passed". If a single person opposes, that will trigger a roll call vote.

Paul Shibalovich moved
Jorge Martinez seconded
Objections: None
The motion carried

Action: 1.4 Adoption of Agenda

A motion to adopt the agenda
Carlos (Juan) Medina moved
Peter Martinez seconded
Objections: None
The motion carried

A motion to amend the agenda
Luke Gunderson moves
Jennifer Faux Campbell seconded
Objections: None
The motion carried

Action: 1.5 Adoption of the Minutes from December 14, 2021

A motion to adopt the minutes
Tim Bolin moved
Paul Shibalovich seconded
Objections: None
The motion carried

Action: 1.6 Adoption of the minutes from January 28, 2021

A motion to adopt the minutes from January 28, 2021
Kim Dieu moved
Dana Rethwisch seconded
Objections: None
The motion carried

2. Public Commentary

Procedural: 2.1 Public to Address the Senate on Agenda Items

The public (non-senators) is welcome to address the Senate about items on the agenda only. Each speaker has a time limit of five minutes. While a speaker has the floor, Senators will refrain from comments, questions, discussion, and call for action.

Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except those members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

Public Commentary: None

3. Old Business

3.1 Second Reading: Resolution for PVC Textbooks

Presented by June Turner & Vanja Velickovska, PVC OER Liaisons

A Resolution in Support of Open Educational Resources

Whereas, an "open textbook" is defined as a textbook written by education professionals and released online under an open license permitting everyone to freely use, print, share and adapt the material; and

Whereas, the significant rise in costs of textbooks is a barrier to college attendance, student access, and student success; and

Whereas, the cost of college textbooks is a prominent affordability issue for students who take on additional loan debt to pay for textbooks, or, undercut their own learning by forgoing the purchase of textbooks; and

Whereas, the Academic Senate for California Community Colleges has also formally acknowledged OER adoption as a measure towards achieving student equity and success (Resolution 09.05 SP 19); and

Whereas, the Palo Verde College Academic Senate recognizes that textbook costs can be prohibitive for many students, that shifting textbooks costs to the college is unsustainable, that open educational resources (OER) are continually improving in quality and coverage, and that reducing textbook costs aligns with our equity goals; and

Whereas, when considering an OER for a course, the OER itself and the supplemental resources associated with it are accessible; and, course materials are culturally responsive (student-centered, asset-based, diverse, accessible, and equitable); and

Whereas, individual full-time faculty have the academic freedom and choice to select course materials that are most appropriate for a class, textbook selections may include adoption of low-cost (under \$50) and no-cost options, including open textbooks, as long as there is no reduction in educational quality; and

Whereas, in the spirit of AB 798, all faculty are encouraged to adopt an OER when and if an OER of appropriate quality and rigor with acceptable supplemental instructional resources is found by faculty; and

RESOLVED, That the Academic Senate of Palo Verde College support efforts to increase student access to high-quality open educational resources and reduce the cost of textbooks and other instructional materials for students, and recognizes open educational resources as the preferred and most sustainable mechanism for eliminating course costs but acknowledges that instances may occur in which eliminating costs is not possible.

(We'd like to acknowledge resolutions from the Associated Student Government of College of the Canyons, Academic Senate for College of the Canyons, San Bernardino Valley College, Rio Hondo College, Foothill College, Contra Costa College and West Hills Community College District used in preparing this resolution. In addition, Resolution 3.05, F21 ASCCC Plenary).

The Academic Senate voted Yes to adopt the textbook resolutions after the second reading as presented:

Chris Cardona moved

June Turner seconded

Objections: None

The motion was accepted by unanimous consent

4. New Business

4.1 Committee Rep Opportunities

District Shared Governance Committees

Technology Committee Rep (replace Alberto)

Benefits & Professional Development Rep (replace Victor)

Senate Ad Hoc

Technical Review Committee (for Course Outline of Records)

District Ad Hoc

- Transfer Day
- Graduation
- Career Day?
- PVC 75th Anniversary
- PVC Pirate's Chest (food pantry)

4.2 SPSS/Turnitin Presentation- Tim Bolin & Jennifer Faux-Campbell

Presentation on academic software. Senators have the option of voting to adopt such software at the conclusion of the presentation.

In order to meet standards, technology app such as Turnitin (for writing reports) and SPSS (statistical analysis) are necessary for our classes. More information, interest, as well as the cost of these programs required research and hence this research has been done.

Since the @ ONE training that our faculty have received, the need for these apps is obvious in order to keep with the standards across California. Further faculty training opportunities will open, this is also for our student's availability and accessibility. The statistical analysis is needed for anthropology and sociology classes, but there might be more classes that need this particular program for statistical analysis. SPSS stands for Statistical Software Business, nonprofit and education, and deals with data analysis and processing.

Palo Verde College GE requirements: Students versed in statistical programs especially in Psychology. About 80% of UC's and state schools utilize SPSS. Increasing number of community colleges adopt this software. The cost of this software per year: \$3,995, if we add unlimited use off campus, it will be \$4, 557 per year.

As for Turnitin in it is a program that generates similarity report and it is very important for plagiarism and highlights the section that might have been taken up from internet sources, thus limiting and preventing plagiarism, especially today with all the internet access. Can be used for both online and Face to Face classes and it can be used as a learning tool by helping students to identify citation errors.

There are two optional packages available: the Basic one allows the major features of Turnitin: plagiarism detection, tools for student to detect citation errors and it is \$3,830 per year.

The upgraded package generates student reports based on writing style: it is used to detect anomalies in writing style, primarily to detect if someone else wrote the paper and it is about \$5115 per year.

How are these programs going to be funded? Originally it was thought that lottery money should be used, but alternative sources might be available, and this is just a "temperature" check to make sure that there are other faculty that might be interested in these two applications.

Math (Statistics), Psychology, Geosciences, Business and Management, Child development, Microbiology and Biology are interested in acquiring the applications presented here.

It would be much easier if these apps are also included into Canvas as it would make it easier to work.

There is a motion to adapt these two applications:

Kevin Eoff moves

Laura Kramer seconds

Objections/Discussions: None

The motion carried

The next step will be to check with Administration and see how we can integrate these two apps.

4.3 Recommendation for Tenure

The following faculty members are eligible for tenure as of Fall 2022:

Graciela Milke

Anjela Bavaro-Ricci

Does the Senate wish to recommend lifetime tenure for them to the Board of Trustees?

Paul Shibalovich moves to approve Graciella Milke tenure

June Turner and Maria Lopez second the motion

Objection/Discussion: None

Motion carries

Rosa Linda Martin moves to approve Anjela Bavaro Ricci

Esmeralda Lopez seconds the motion

Objection/Discussion: None

Motion carries

4.4 Classroom COVID protocol

Discussion on classroom COVID survey results and [PVC Reopening Plan](#).

California mask mandate could be changing by February 15th.

It is important to mention that we should all use the same policy and not confuse the public. The masks are mandatory for all unvaccinated people; however, the masks are not mandated for the vaccinated people. However, within classrooms and public gatherings, masks are mandated regardless of the vaccinated status.

The Board needs to hear the voice of faculty, so please do the survey and state your opinion so it can be accurately presented at the Board meeting.

The students should be wearing masks inside the classroom and if they are not even after you repeatedly told them, you can call security officer or Mario Hale and his number is now on every door.

If student repeatedly refuses to follow safety procedure, then the student should be written up, although there have been some confusions on how to follow up as it is not specifically written into the policy.

If someone has been exposed to the virus (teachers or students), please do not come to class or campus. There are plenty of the rapid antigen tests at the HR, test yourselves or guide the students to be tested, and test negatively for the virus before you re-enter the classroom.

The safe reopening meeting happened earlier today, and the changes discussed at the meeting will be reflected within next day or so.

The email sent by Sarah was more than sufficient to answer all, if not most of the questions that faculty had.

The results from the survey that was done: 20 faculty responded, 17 full time faculty, 3 adjunct faculty, 14 in person faculty, and 6 faculty that were only teaching correspondence or online only.

For the current protocol: 12 faculty said it was ok, 8 said it was not and this should change after the sent email and the new draft document that should reflected the changes raised by the faculty

As for the 3rd and 4th questions from the survey, if the faculty know what needs to be done if the student has been affected by Covid, it was kind of split in half, but hopefully the email that was sent by Sarah Frid should clarify it.

As faculty we should keep in mind that student do not have to share if they tested positive for the Covid, but you should allow leniency if the student have told you that they have tested positive for the virus.

The 5th question, do we need protocol for students that have long term consequences form Covid, 15 faculty responded with yes, 5 responded no. There are options for incomplete grade, excuse withdraws and so on also reflected with the admission and records.

Two questions were raised:

1. Is it true that the students do not need to disclose that they have covid or any other illness, is that during this particular time or there is a policy form here on? The students are not required to do this, but if they want a medical excuse, then they will need to provide documentation for it.

2. Right now, if the students have been missing for 4 or 8 weeks, and then they show up and they want to do the make-up work, what should the faculty do? The students should talk to their instructors and figure out a way how to do the missed work. But the students are not required to tell you what is wrong with them. If medical consideration is needed, then the student should provide some form of documentation, but it is not clear if faculty can refuse.

Just to clarify, faculty cannot ask the vaccination status of the students. However, there is an exemption that if the student has been absent from class, the faculty have the right to ask for documentation for longer medical leave from the class.

As there is no road map for these situations, everything is based on case-by-case scenarios

Are there any indication of how many cases of students have been absent due to Covid? There is no clear data yet.

Imperial Valley college have requirements for either the vaccination card or a negative test for covid and this applies to all.

Safety fall under the Union

Quarantine is now 5 days not 10.

5. Reports- Senate Leadership & Committees

5.1 President: Sarah Frid

Happy Black History Month to Everybody

Curriculum and Academic Standards are also held virtually, and another vote would be taken later for the Month of March

- Faculty Eval Taskforce, meeting should be set later
- Backfill faculty positions:
 - Victor - ADS
 - Denesse - ENG/SPE
 - Alberto Edradan - MAT
 - Brian - BUS/ENG
- New non-faculty positions:
 - Dean of Institutional Effectiveness
 - Programmer/Data Analyst
 - Basic Needs Director (oversees Financial Aid, Food Pantry, etc)
 - Custodian positions (going from part time to full time)

5.2 Vice President: Rosa Linda Martin

Reminder for the deadlines, and for no shows reports to be sent

5.3 Secretary: Vanja Velickovska

Nothing to report

5.4 Curriculum Co-Chair: June Turner

5 programs reviews

6 new courses

Nursing and Sociology upcoming for review too

5.5 Articulation Officer: Jennifer Faux-Campbell

New revisions to the Sociology

5.6 Academic Standards: Rosa Linda Martin

The committee will be meeting this upcoming Monday, will work together with student services on practices to give to the students to avoid violating PVC academic honor code

5.7 Equivalency: Sarafina Redwine

Nothing to report

5.8 Flex: Sarafina Redwine

Never too early to send the requests/propositions for upcoming flex day

Should we dedicate 1 or 2 hours for CDCR group chats?

During this passed Flex Day, many adjuncts were excluded from the CDCR meeting, so we need to make sure that they are included

Recommendation to the Administration that Flex day should be made accessible for adjunct faculty as many of them teach correspondence too.

5.9 Faculty Handbook Taskforce: Richard Castillo

Nothing to report

Reminder that Online Teaching Council will meet this upcoming Thursday and the members are David Silva, Chris Cardona, Maria Lopez and Anjela Ricci

6. Information Items from shared Governance Committee

6.1 Benefits and Professional Development- Vacant

No reports as there have been no meetings maybe.

Peter Martinez mentioned the measure P audit and everything was ok, financial statements were exceptionally clean. As far as the college is concerned we are in pretty good shape as there was only a difference of 40 FTSE prior to covid and during covid teaching.

There is a supply of Covid testing and there are some options for PCR covid testing for college personal if requested through HR. There is also plenty of masks N95, sanitizers etc.

If faculty is sick by Covid contact HR

Students should go to Irma

6.2 Budget- B. Thieboux

Nothing to report

6.3 Equal Employment Opportunity Plan P.Martinez

Nothing to report

6.4 Foundation- V. Velickovska

- Nothing to report
- 6.5 Facilities & Safety- C. Lozoya
 - Nothing to report
- 6.6 Guided Pathways- S. Frid
 - Nothing to report
- 6.7 Online Teaching Council- R. Castillo
 - Nothing to report
- 6.8 Program Review- T.Bolin
 - Nothing to report
- 6.9 Student Learning Outcomes- P.Martinez
 - Nothing to report
- 6.10 Student Success and Equity- J. Singler
 - Nothing to report
- 6.11 Technology- C. Hettige
 - Nothing to report

7. Open Forum

7.1 Open Floor for Discussion

Nothing to report

8. Announcements

8.1 Open Floor for Announcements

Nothing to report

9.1. Adjournment of Meeting

The meeting was adjourned at 4.28 pm by the Academic Senate president Sarah Frid